

**THIS AGENDA IS TENTATIVE. ITEMS MAY BE ADDED,  
DELETED, OR REVISED, WITH FINAL AGENDA BEING  
AVAILABLE ON THE MEETING DATE.**

**Susquehanna County Commissioners  
January 13, 2021  
Agenda**

**Commissioner                      called the Meeting to order at                      a.m. in the Commissioners' Meeting  
Room.**

**Pledge of Allegiance to the Flag.**

**Moment of Silence**

**Present: Commissioners Arnold, Hall and Herschel.**

**Employee Years of Service Recognition: 5 Year Incremental Anniversaries:**

<b>Spencer Stoud</b>	<b>Children &amp; Youth</b>	<b>5 Years</b>
<b>Deborah Gregory</b>	<b>Prothonotary/Clerk of Courts</b>	<b>15 Years</b>
<b>Linda LaBarbara</b>	<b>Public Defender</b>	<b>20 Years</b>
<b>Lisa Vail</b>	<b>Juvenile Probation</b>	<b>25 Years</b>
<b>Jeffrey Shoemaker</b>	<b>Chief Probation Officer</b>	<b>30 Years</b>

**Public Comment on agenda and non-agenda items:**

- 1. Motion by Commissioner                      to close public comment.  
Second Commissioner**
- 2. Motion by Commissioner                      to approve the minutes of the December 23, 2020  
Commissioners' Meeting.  
Second Commissioner**
- 3. Motion by Commissioner                      to ratify or approve the following:**
  - Cash Disbursement Journal dated 12/29/2020 for \$12,340.24 for PLIGIT**
  - Cash Disbursement Journal dated 1/5/2021 for \$219,127.63 for Net Wages**

- EFTPS Payment dated 1/5/2021 for \$74,488.77 for Federal Payroll Taxes
  - Electronic Payment dated 1/5/2021 for \$9,551.57 for State Withholding
  - Electronic Payment dated 1/5/2021 for \$20,645.51 for Employee Retirement
  - Electronic Payment dated 1/5/2021 for \$677.41 for PA SCDU
  - Cash Disbursement Journal dated 12/30/2020 for \$21,807.96 for PLIGIT
  - Cash Disbursement Journal dated 12/30/2020 for \$140,044.23 for General Expenses
  - Cash Disbursement Journal dated 12/30/2020 for \$2,342.00 for PLIGIT
- Second Commissioner

4. Motion by Commissioner to ratify and approve the signing of the Maintenance and Service Agreement between the Pennsylvania District Attorneys' Institute and Susquehanna County for the period of January 1, 2021, through December 31, 2021, for the SAVIN software used in the District Attorney's Office and the Susquehanna County Correctional Facility. Susquehanna County is responsible for zero 0% of the maintenance fee.  
Second Commissioner
5. Motion by Commissioner to enter into a contract with Tu-Way Communications, Inc., Bethlehem, PA, for maintenance and software for 911 equipment, total CPE maintenance cost of \$58,696.76, total Esinet Maintenance of \$63,653.43, and total mission critical response cost of \$19,726.89, paid with PEMA funding, effective January 1, 2021 through December 31, 2021.  
Second Commissioner
6. Motion by Commissioner to ratify and approve the renewal of the lease with the Zoran Cupic Life Insurance Trust for the lease of land for the 911 Tower, total annual cost of \$24,000.00, effective January 1, 2021 through December 31, 2021, paid with PEMA funding.  
Second Commissioner
7. Motion by Commissioner to designate DATOM Products, Inc., Dunmore, PA, as the primary spill response contractor for Susquehanna County, effective January 13, 2021 through December 31, 2021.  
Second Commissioner
8. Motion by Commissioner to approve the following Tax Claim Bureau Exoneration Request:  
Harmony Township, parcel 057.00-1,039.00,001, in the name of Robert and Kenneth Kopec. Tax Claim received notification from Assessment that on December 16, 2020, Assessment confirmed that the mobile home owned by Kenneth Ayers had been removed from the premises to an unknown location. Tax Claim requests that all delinquent taxes associated with this parcel be exonerated.  
Second Commissioner
9. Motion by Commissioner to ratify and approve the termination of Natasha Bender from the position of full-time Recycling Administrator, effective December 22, 2020, per the recommendation of Jennifer Hibbard, Recycling Coordinator.  
Second Commissioner

10. Motion by Commissioner \_\_\_\_\_ to ratify and approve the termination of Joshua Goff from the position of Full-time Telecommunicator 1, effective December 28, 2020, per the recommendation of Bradley Ellsworth, Director of 911.  
Second Commissioner
11. Motion by Commissioner \_\_\_\_\_ to accept the resignation of Dustin Gornot from the position of Telecommunicator 1, effective December 30, 2020, per the recommendation of Bradley Ellsworth, Director of 911.  
Second Commissioner
12. Motion by Commissioner \_\_\_\_\_ to acknowledge the hiring of Tierstin Newhart, Montrose, to the open, union-eligible position of full-time Deputy Sheriff, \$13.50 per hour, effective January 4, 2021, with a six-month probationary period and benefits according to the Court Related Bargaining Unit Contract and the County Policy Manual, per the recommendation of Sheriff Lance Benedict.  
Second Commissioner
13. Motion by Commissioner \_\_\_\_\_ to accept, with regret, the resignation/retirement of Mark Shelp from the position of Warden, effective January 15, 2021, per the Prison Board.  
Second Commissioner
14. Motion by Commissioner \_\_\_\_\_ accept, with regret, the resignation/retirement of Deborah Gregory from the position of 2<sup>nd</sup> Deputy Prothonotary/Domestic Relations, effective April 15, 2021, per the recommendation of Jan Krupinski, Prothonotary & Clerk of Courts.  
Second Commissioner
15. Motion by Commissioner \_\_\_\_\_ to accept, with regret, the resignation of Delliencia Roget from the position of Corrections Officer, effective January 22, 2021, per Warden Mark Shelp.  
Second Commissioner
16. Motion by Commissioner \_\_\_\_\_ to close the Commissioners' Meeting.  
Second Commissioner

Commissioner \_\_\_\_\_ declared the Commissioners' Meeting adjourned at \_\_\_\_\_ a.m.