

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and McNamara, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the December 3, 2024, Susquehanna County Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Prison Census:

<u>December 2024 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	49	15	64
Regular Inmates	49 (0 pending Transfer to State)	15	64 (0 pending)
Average Daily Population	31	10	41
Average Length of Stay	19	19	19
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 2 Recycle Center 2 Trustee Kitchen 1 Laundry	0	5
Boarded In	0 (0 Wayne)	3 (4 Wyoming)	3
Boarded Out	3 (1 Wyoming 2 Wayne)	0	3
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 304 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	21	3	24
Sergeants	4	0	4
Cooks	1	1	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's December 2024 report on the Jail Census and Personnel Report.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the candidates below for hire with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
 Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE
Devin Crandall	Kirkwood, NY	P/T Corrections Officer	4	\$16.47	12/16/2024

Motion by Commissioner Hall to approve the candidates below for transfer with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
 Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

NAME	TRANSFER	GRADE	RATE	EFFECTIVE DATE
Christopher St. Clair	Sergeant	6	\$19.38	12/12/2024

Motion by Commissioner Hall to accept, with regret, the resignation of Jason Smith from the position of Sergeant/Shift Commander, effective December 26, 2024 per Warden Gordon Traveny.  
 Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Mackenzie Bennett from the position of full-time Corrections Officer, effective January 12, 2025, per Warden Gordon Traveny.  
 Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of December 2024 was approximately:

Wyoming County	\$ 4,970.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 460.00
Fines and Court fees	\$ 900.00
Domestic Relations	\$ 180.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment: None

Motion by Commissioner Hall to close the Prison Board Meeting.  
 Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8: 32 am.

Attest:

Approved:

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 Rebekah Hubbard, Chief Clerk

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 Lance Benedict, Chairman