

Susquehanna County Commissioners
March 27, 2024
Agenda

Commissioner called the Meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Moment of Silence

Present: Commissioners Hall, Darrow, and Herschel

Public Comment on agenda and non-agenda items:

- 1. Motion by Commissioner to close public comment.
Second Commissioner**

- 2. Motion by Commissioner to approve the minutes of the March 13, 2024,
Commissioners' Meeting.
Second Commissioner**

- 3. Motion by Commissioner to recess the Commissioners Meeting and open
the Salary Board Meeting.
Second Commissioner**

Returned to Commissioners Meeting at a.m.

- 4. Motion by Commissioner to ratify or approve the following:
• Cash Disbursement Journal dated 3/14/2024 for \$483,074.90 for General Expenses
• Cash Disbursement Journal dated 3/21/2024 for \$383,010.57 for General Expenses
• Cash Disbursement Journal dated 3/15/2024 for \$12,666.08 for FNB Credit Cards
• Cash Disbursement Journal dated 3/21/2024 for \$261,260.44 for Net Wages
• EFTPS dated 3/21/2024 for \$84,961.85 for Federal Payroll Taxes
• Electronic Payment dated 3/21/2024 for \$26,422.38 for Employee Retirement
• Electronic Payment dated 3/21/2024 for \$11,086.26 for State Withholding
• Electronic Payment dated 3/21/2024 for \$392.31 for PA SCU
• Electronic Payment dated 3/21/2024 for \$125.24 for Keystone Collection
• Cash Disbursement Journal dated 3/18/2024 for \$67,343.51 for Children & Youth
Second Commissioner**

- 5. Motion by Commissioner to approve the following seminar and travel requests:
• Rebecca Wescott, Treasurer, PATCBA Spring Conference, State College, PA, 4/12/2024, Total Cost \$25.00. Cost to County \$25.00.**

- Bob DeLuca, Rick Ainey, Stephanie Sojka-Reisch, Auditors, Regional Auditors Meeting, Bloomsburg, PA, 5/15/2024, Total Cost \$320.00. Cost to County \$320.00.
- Molly Allen & Jasmine Penny, DRS, Annual Training Conference, Philadelphia, PA, 9/22/2024-9/26/2024, Total Cost \$3,468.00. Cost to County \$0.
- Rebecca Wescott, Treasurer, CTAPA Convention, Cranberry Township, PA, 6/11/2024-6/14/2024, Total Cost \$1,100.00. Cost to County \$1,100.00.
- Lisa Vail, Juvenile Probation, Pain and Addiction Summit, Wilkes-Barre, PA, 4/26/2024, Total Cost \$130.00. Cost to County \$0.

Second Commissioner

6. Motion by Commissioner to enter into a Memorandum of Understanding with the Susquehanna County Promotion and Tourism Agency for office space, phone, and internet service at the Courthouse at a total cost of \$100.00 per month, effective April 26, 2024 through April 26, 2025.
Second Commissioner
7. Motion by Commissioner to purchase one MCC7500E ORNI Console from Motorola Solutions, Chicago. IL, including all set up and configuration and three (3) year maintenance and service agreement, at a total cost of \$65,677.00, per the recommendation of Ryan Tator, Director of Public Safety/GIS and System Database Analyst.
Second Commissioner
8. Motion by to purchase one additional camera and one audio phone device for the Public Safety Center/911 Center from Johnson Controls Fire Protection LP, Allentown, PA, at a total cost of \$3,382.79, including one (1) year warranty, programming, and testing, per the recommendation of Ryan Tator, Director of Public Safety/GIS and System Database Analyst.
Second Commissioner
9. Motion by to enter into a contract with Tower Services Unlimited, Harrisburg, PA, for the installation of one 911 tower at the Great Bend communications site, including a Thermobond equipment shelter, site clearing, permitting, utility coordination, and all other services as defined at a total cost of \$458,811.00, paid with PEMA funding, per the recommendation of Ryan Tator, Director of Public Safety/GIS and System Database Analyst.
Second Commissioner
10. Motion by to enter into an agreement with Tyler Technologies for the Mobile CAD software, including the project management and implementation of all law enforcement and fire modules, at a total one-time cost of \$83,215.00, and total recurring fees for upgrades and service annually of \$16,800.00, paid with PEMA funding, per the recommendation of Ryan Tator, Director of Public Safety/GIS and System Database Analyst.
Second Commissioner
11. Motion by to enter into an agreement between Susquehanna County Children and Youth Services and Gillum Psychological and Counseling Services for evaluations as ordered by the Children and Youth Services per the fee schedule

attached, effective March 27, 2024, per the recommendation of Michelle Graziano, Director of Children and Youth Services.
Second Commissioner

12. Motion by Commissioner to enter into a Memorandum of Understanding with Lackawanna County for the Susquehanna County DUI Program Coordinator position, with a monthly stipend of \$500.00 paid upon each class completion, effective March 27, 2024, through April 1, 2027.
Second Commissioner
13. Motion by Commissioner to enter into a Memorandum of Understanding with Marissa McAndrew, Esquire, to provide Solicitor services to the Register of Wills, Recorder of Deeds and Clerk of the Orphans Court offices, effective March 27, 2024 through December 31, 2024, at a total annual fee of \$1,500.00.
Second Commissioner
14. Motion by Commissioner to enter into a contract between the Lackawanna-Susquehanna Behavioral Health/Intellectual Disabilities/Early Intervention Program and Ellen Magnotta, Old Forge, PA, for services provided under the fee schedule attached, effective July 1, 2023, through June 30, 2024.
Second Commissioner
15. Motion by Commissioner to acknowledge, with regret, the resignation of Jessica Chiaramonte from the position of County Detective, effective March 4, 2024.
Second Commissioner
16. Motion by Commissioner to ratify and approve, with regret, the resignation of Victoria Jordan from the position of part-time Corrections Officer, effective March 5, 2024, per Warden Vincent Chiaramonte.
Second Commissioner
17. Motion by Commissioner to ratify and approve the resignation of Julie Johnson from the position of Director of Human Resources, effective March 12, 2024, per Rebekah Hubbard, Chief Clerk.
Second Commissioner
18. Motion by Commissioner to ratify and approve the resignation of Jennifer Gallagher from the position of Corrections Officer, effective March 13, 2024, per Warden Vincent Chiaramonte.
Second Commissioner
19. Motion by Commissioner to accept, with regret, the resignation of Matthew Snow from the position of Recycling/Jail/Other County Facilities Utility Technician, effective April 1, 2024, per James Hawley, Director of Public Facilities.
Second Commissioner
20. Motion by Commissioner to approve the hiring of the below list of candidates.
Second Commissioner

NAME	ADDRESS	POSITION	GRADE	START DATE	BENEFIT DETAILS
Keith Kunkle	Great Bend	P/T Corrections Off	4	3/21/2024	Jail Bargaining Agreement
Tyler Stone	Dalton	P/T Corrections Off	4	4/2/2024	Jail Bargaining Agreement
Madison Severcool	Montrose	P/T Corrections Off	4	4/2/2024	Jail Bargaining Agreement
Sarah Wood	Great Bend	F/T Telecommunicator	4	4/2/2024	Residual Bargaining Agreement
Javier Valentin	Montrose	F/T Telecommunicator	4	4/2/2024	Residual Bargaining Agreement

21. Motion by Commissioner _____ to not participate in the expansion of the Enforcement Officer Disability Benefits Law, as defined by Senate Bill 429.
 Second Commissioner

22. Motion by Commissioner _____ to approve Proclamation 2024-07, proclaiming April 2024, as Safe Digging Month in Susquehanna County.
 Second Commissioner

23. Motion by Commissioner _____ to approve Proclamation 2024-08, proclaiming April 2024 as Child Abuse Prevention Month in Susquehanna County.
 Second Commissioner

24. Motion by Commissioner _____ to approve Proclamation 2024-09, proclaiming April 2024, as Sexual Assault Awareness Month in Susquehanna County.
 Second Commissioner

25. Motion by Commissioner _____ to approve Proclamation 2024-10, proclaiming April 2024, as Fair Housing Awareness Month in Susquehanna County.
 Second Commissioner

26. Motion by Commissioner _____ to close the Commissioners' Meeting.
 Second Commissioner

Commissioner _____ declared the Commissioners' Meeting adjourned at _____ a.m.