

SUSQUEHANNA COUNTY PLANNING COMMISSION MAJOR SUBDIVISION APPLICATION

MAJOR SUBDIVISION - Any subdivision that is not a minor subdivision, addition subdivision or lot line adjustment subdivision.

The undersigned, having reviewed the subdivision regulations, hereby applies for review of the attached subdivision plan and submits the required information in connection herewith:

1. Name of Subdivision: \_\_\_\_\_

2. Municipality: \_\_\_\_\_

3. Location of Subdivision: \_\_\_\_\_  
(Referenced by Public Road and Nearest Landmark)

4. Owner(s): \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email: \_\_\_\_\_

5. Applicant (if other than owner): \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email: \_\_\_\_\_

6. Registered Engineer and/or Surveyor: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email: \_\_\_\_\_

Number of Parcels: \_\_\_\_\_ Include remaining parent tract as Lot 1

7. Parent Tract Information  
A. Present total acreage: \_\_\_\_\_ Public Road frontage: \_\_\_\_\_  
B. Deed Reference Book: \_\_\_\_\_ Page \_\_\_\_\_ OR Instrument No. \_\_\_\_\_  
C. Tax Parcel No.: \_\_\_\_\_ Tax Map No.: \_\_\_\_\_  
D. Existing improvements: \_\_\_ House \_\_\_ Mobile Home \_\_\_ Barn \_\_\_ Other \_\_\_\_\_  
E. Sewage: \_\_\_ On-site \_\_\_ Municipal Water: \_\_\_ On-site \_\_\_ Municipal  
F. Utility Easement: \_\_\_ Yes \_\_\_ No Right of Way: \_\_\_ Yes \_\_\_ No  
G. Proposed Easement/Right of Way: \_\_\_ Yes \_\_\_ No

8. Lot: \_\_\_\_\_  
A. Present total acreage: \_\_\_\_\_ Public Road frontage: \_\_\_\_\_  
B. Deed Reference Book: \_\_\_\_\_ Page \_\_\_\_\_ OR Instrument No. \_\_\_\_\_  
C. Tax Parcel No.: \_\_\_\_\_ Tax Map No. \_\_\_\_\_  
D. Existing improvements: \_\_\_ House \_\_\_ Mobile Home \_\_\_ Barn \_\_\_ Other \_\_\_\_\_  
E. Sewage: \_\_\_ On-site \_\_\_ Municipal Water: \_\_\_ On-Site \_\_\_ Municipal  
F. Utility Easement: \_\_\_ Yes \_\_\_ No Right of Way: \_\_\_ Yes \_\_\_ No  
G. Proposed Easement/Right of Way: \_\_\_ Yes \_\_\_ No

9. Lot: \_\_\_\_\_  
A. Present total acreage: \_\_\_\_\_ Public Road frontage: \_\_\_\_\_  
B. Deed Reference Book: \_\_\_\_\_ Page \_\_\_\_\_ OR Instrument No. \_\_\_\_\_  
C. Tax Parcel No.: \_\_\_\_\_ Tax Map No. \_\_\_\_\_  
D. Existing improvements: \_\_\_ House \_\_\_ Mobile Home \_\_\_ Barn \_\_\_ Other \_\_\_\_\_

- E. Sewage:  On-site  Municipal      Water:  On-Site  Municipal
- F. Utility Easement:  Yes  No      Right of Way:  Yes  No
- G. Proposed Easement/Right of Way:  Yes  No

10. Lot: \_\_\_\_\_
- A. Present total acreage: \_\_\_\_\_ Public Road frontage: \_\_\_\_\_
  - B. Deed Reference Book: \_\_\_\_\_ Page \_\_\_\_\_      **OR**      Instrument No. \_\_\_\_\_
  - C. Tax Parcel No.: \_\_\_\_\_ Tax Map No. \_\_\_\_\_
  - D. Existing improvements:  House  Mobile Home  Barn  Other \_\_\_\_\_
  - E. Sewage:  On-site  Municipal      Water:  On-Site  Municipal
  - F. Utility Easement:  Yes  No      Right of Way:  Yes  No
  - G. Proposed Easement/Right of Way:  Yes  No

11. Lot: \_\_\_\_\_
- A. Present total acreage: \_\_\_\_\_ Public Road frontage: \_\_\_\_\_
  - B. Deed Reference Book: \_\_\_\_\_ Page \_\_\_\_\_      **OR**      Instrument No. \_\_\_\_\_
  - C. Tax Parcel No.: \_\_\_\_\_ Tax Map No. \_\_\_\_\_
  - D. Existing improvements:  House  Mobile Home  Barn  Other \_\_\_\_\_
  - E. Sewage:  On-site  Municipal      Water:  On-Site  Municipal
  - F. Utility Easement:  Yes  No      Right of Way:  Yes  No
  - G. Proposed Easement/Right of Way:  Yes  No

12. Lot: \_\_\_\_\_
- A. Present total acreage: \_\_\_\_\_ Public Road frontage: \_\_\_\_\_
  - B. Deed Reference Book: \_\_\_\_\_ Page \_\_\_\_\_      **OR**      Instrument No. \_\_\_\_\_
  - C. Tax Parcel No.: \_\_\_\_\_ Tax Map No. \_\_\_\_\_
  - D. Existing improvements:  House  Mobile Home  Barn  Other \_\_\_\_\_
  - E. Sewage:  On-site  Municipal      Water:  On-Site  Municipal
  - F. Utility Easement:  Yes  No      Right of Way:  Yes  No
  - G. Proposed Easement/Right of Way:  Yes  No

13. Type of Subdivision:      Major Subdivision  
 14. Existing Zoning:      Yes      No

15. Attorney: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
 Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

**Is any of this property in Clean and Green (ACT 319)?**    Yes \_\_\_\_\_    No \_\_\_\_\_

**If YES:** Please be aware you are required to notify Susquehanna County Assessment Office 30 days prior to proposing a change in land use, a split-off portion of the land, or a conveyance of the land.

As a reminder, this is your obligation under Act 319:  
**IN THE EVENT OF A CHANGE IN OWNERSHIP OF A PORTION OF THE LAND, OR OF ANY TYPE DIVISION OR CONVEYANCE OF THE LAND, THE APPLICANT HEREBY ACKNOWLEDGES THAT, IF HIS/HER APPLICATION IS APPROVED FOR PREFERENTIAL ASSESSMENT, ROLL-BACK TAXES UNDER SECTION 5.1 OF THE ACT MAY BE DUE FOR A CHANGE IN USE OF THE LAND, A CHANGE IN OWNERSHIP OF ANY PORTION OF THE LAND, OR ANY TYPE OF DIVISION OR CONVEYANCE OF THE LAND.**

Major Subdivision/Mobile Home Park - One hundred fifty dollars (\$150) plus thirty dollars (\$30.00) per lot, not to exceed one thousand five hundred dollars (\$1,500.00), payable to Susquehanna County. The remaining lands do not count as a new lot for payment purposes.  
An additional check for seventeen dollars (\$17.00) for map recording cost payable to Recorder of Deeds.

*Once plan processing has started, the application fee becomes non-refundable. If at that time a map has not been recorded, the \$17.00 check to the register/recorder will be returned to the applicant.*

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_  
\_\_\_\_\_

AFFIDAVIT OF OWNERSHIP

Name of Subdivision: \_\_\_\_\_

Township/Borough: \_\_\_\_\_

Tax Map No.: \_\_\_\_\_

Deed Book: \_\_\_\_\_ Page No. \_\_\_\_\_ OR Instrument No. \_\_\_\_\_

COUNTY OF SUSQUEHANNA  
COMMONWEALTH OF PENNSYLVANIA

The undersigned, being duly sworn according to law, depose and say (I am), (We are) the sole owner(s) of this property, in peaceful possession of it and that there are no suits pending affecting it.

\_\_\_\_\_

\_\_\_\_\_  
Owner(s)

Witnessed before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

\_\_\_\_\_  
For Susquehanna County Planning Commission  
OR  
Notary