

IJ 01-23
1/3/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Arnold to approve the minutes of the December 6, 2022 Susquehanna County Prison Board meeting.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Prison Census:

<u>December 2022 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	29	12	41
Regular Inmates	29 (0 State)	12 (0 State)	41 (0 state)
Average Daily Population	39	14	53
Average Length of Stay	17	14	16
Recidivism Rate			
Work Release Inmates	4	0	4
County Work Program	7 4 Recycle Center 3 Trustee/Kitchen/ Laundry	0 2 trustee kitchen/laundry	7
Boarded In	1 (1 Wyoming, 0 Wayne, 0 Lack.)	5 (5 Wyoming 0 Lackawanna)	6
Boarded Out	1 (0 Wyoming, 1 Wayne)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	2	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's December 2022 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Alexa Peters from the position of part-time Corrections Officer, effective December 13, 2022, per Warden Vincent Chiamonte.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the transfer of Matthew Thomas from the position of part-time Corrections Officer to the open, full-time, union-eligible position of Corrections Officer, \$16.39 per hour, effective December 15, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Jennifer Gallagher, New Milford, to the open, part-time, union-eligible position of Corrections Officer, \$16.39 per hour, effective December 19, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of December 2022 was approximately:

Wyoming County	\$ 14,980.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 1,160.00
Fines and Court fees	\$ 2,465.00
Domestic Relations	\$ 136.00
Boarding – Out	
Wyoming County	One-for-one
Wayne County	\$2,325.00

Public Comment:

Warden gives a brief update on the current programs running at the jail. Reports that the GED program for under 21 is running, and an adult GED program is being researched. Judge Legg advises the Warden that Interfaith will reach out to start a parenting program per the Judge's request and referral. There is grant monies available for such programming.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:34 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

2/7/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the January 3, 2023 Susquehanna County Prison Board meeting.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Prison Census:

January 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	36	13	49
Regular Inmates	36 (0 State)	13 (0 State)	49 (0 state)
Average Daily Population	32	10	42
Average Length of Stay	18	12	16
Recidivism Rate			
Work Release Inmates	3	0	3
County Work Program	6 4 Recycle Center 2 Trustee/Kitchen/ Laundry	0 0 trustee kitchen/laundry	6
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	7 (7 Wyoming 0 Lackawanna)	7
Boarded Out	0 (0 Wyoming, 0 Wayne)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	1	28
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Arnold to approve the Warden's January 2023 report on the Jail Census and Personnel Report.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Nancy Volch-Mandziaria from the position of Corrections Officer, effective January 3, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and accept the resignation of Jacob Peck from the position of part-time Corrections Officer, effective January 6, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Jennifer Gallagher from the position of part-time Corrections Officer to the open, full-time, union-eligible position of Corrections Officer, no change in pay, effective January 7, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Ethan Hitchcock, Montrose, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective January 17, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried

Boarding-in/income/fines/ Domestic for the month of January 2023 was approximately:

Wyoming County	\$ 11,200.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 720.00
Fines and Court fees	\$ 1607.50
Domestic Relations	\$ 50.00
Boarding – Out	
Wayne County	\$1,875.00

Public Comment:

Warden Chiamonte informed the Board that AA was officially starting for the females, Smart Recovery was also taking place on Mondays and Fridays, and that Interfaith had started their GED program for all individuals that were interested. He also mentioned that there would be an inspection of the jail in April. There was discussion between the Board and attendees from the public about mental health assessments while inmates are at the jail and community reentry for inmates after being released.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried

Sheriff Benedict declared the meeting adjourned at 8:44 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 03-23
3/7/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners, Hall, and Herschel, and President Judge Legg.

Motion by Commissioner Hall to approve the minutes of the February 7, 2023 Susquehanna County Prison Board meeting with correction to item #4 to say resignation of Jacob Peck. Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Prison Census:

February 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	43	16	59
Regular Inmates	40 (3 State)	16 (0 State)	59 (0 state)
Average Daily Population	41	15	56
Average Length of Stay	19	16	18
Recidivism Rate			
Work Release Inmates	4	0	4
County Work Program	5 4 Recycle Center 1 Trustee Kitchen/Laundry	1 1 Trustee kitchen/laundry	6
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	7 (7 Wyoming, 0 Lackawanna)	7
Boarded Out	0	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	0	27
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's February 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Ethan Hitchcock from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective February 13, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the transfer of Steven Ingman from the position of full-time Corrections Officer to the open, full-time, non-union-eligible position of Corrections Sergeant/Shift Commander, \$19.33 per hour, effective March 7, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the hiring of Jazmin Paisi, Hallstead, to the open, part-time, union-eligible position of Corrections Officer – part-time, \$16.43 per hour, effective March 13, 2023 with a six-month probationary period per the Jail Bargaining Unit Contract and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of February 2023 was approximately:

Wyoming County	\$ 15,890.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 630.00
Fines and Court fees	\$ 1,865.50
Domestic Relations	\$ 200.00

Boarding – Out

N/A

Public Comment:

The Warden gave an update to programs coming to the jail and made comment that the jail will be preparing for the State inspection in April. No other public comment.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:35 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 04-23
4/4/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the March 7, 2023 Susquehanna County

Second by President Judge Legg. Ayes: Sheriff Benedict, Commissioners Hall & Herschel, President Judge Legg, District Attorney O'Malley. Abstain: Commissioner Arnold. Motion Carried.

Prison Census:

March 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	40	16	56
Regular Inmates	40 (0 State)	16 (0 State)	56 (0 state)
Average Daily Population	45	14	59
Average Length of Stay	19	18	19
Recidivism Rate			
Work Release Inmates	4	0	4
County Work Program	5 4 Recycle Center 1 Trustee Kitchen/Laundry	1 1 Trustee kitchen/laundry	6
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	11 (11 Wyoming)	11
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	2	29
Sergeants	2	0	2
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's March 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Michelle Collett from the position of Corrections Sergeant/Shift Commander, effective March 24, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Austin VanTassel from the position of Corrections Sergeant/Shift Commander, effective March 27, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Aiyana Brown from the position of Training/Operations Lieutenant, effective March 24, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Brooke Sampson from the full-time position of Corrections Officer, effective April 7, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Hunter Beach-Jones, Hop Bottom, to the open, part-time, union-eligible position of Corrections Officer part-time, \$16.43 per hour, effective March 23, 2023 with a six-month probationary period and benefits per the Jail Bargaining Unit Contract and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the promotion of Levi Schmidt from the position of full-time Corrections Sergeant/Shift Commander to the open, full-time, non-union-eligible position of Training/Operations Lieutenant, \$23.38 per hour, effective March 28, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the transfer of Michael Brennan from the position of full-time Corrections Officer to the open, full-time, non-union-eligible position of Corrections Sergeant/Shift Commander, \$19.33 per hour, effective April 4, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the hiring of Ashley Waldron, Little Meadows, to the open, part-time, union-eligible position of Corrections Officer – part-time, \$16.43 per hour, effective May 15, 2023 with a six-month probationary period per the Jail Bargaining Unit Contract and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of March 2023 was approximately:

Wyoming County	\$ 19,110.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 890.00

Fines and Court fees	\$ 1,980.00
Domestic Relations	\$0.00
Boarding – Out	

Wyoming County 1 for 1 effective 3/24/2023

Public Comment:

Warden Chiamonte announced that the inspection will now take place in May. Additionally, that parenting classes were starting today. He also mentioned that manning was down and he would be looking at going to schools and different job fairs to try and recruit employees.

Motion by Commissioner Hall to close the Prison Board Meeting.
Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:33 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 05-23
5/2/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, President Judge Legg, and District Attorney O’Malley.

Motion by Commissioner Hall to approve the minutes of the April 4, 2023 Susquehanna County.
Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Prison Census:

APRIL 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	45	15	60
Regular Inmates	41 (4 State)	15 (0 State)	56 (4 state)
Average Daily Population	44	16	60
Average Length of Stay	16	18	18
Recidivism Rate			
Work Release Inmates	4	0	4
County Work Program	5 4 Recycle Center 1 Trustee Kitchen/Laundry	1 1 Trustee kitchen/laundry	6
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	10 (10 Wyoming)	10
Boarded Out		0	1

	1 (1 Wyoming)		
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	22	4	26
Sergeants	5	0	5
Cooks	1	0	1
Interns	0	0	0

Motion by Commissioner Arnold to approve the Warden's April 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Hunter Beach-Jones from the position of part-time Corrections Officer, effective April 13, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Pam Ross from the position of Corrections Officer/Cook, effective May 3, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Melissa McCloskey from the position of full-time Corrections Officer to the open, union-eligible position of part-time Corrections Officer, no change in pay, effective April 4, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Elizabeth Smith from the position of full-time Corrections Officer to the open, full-time, non-union position of Corrections Sergeant/Shift Commander, \$19.33 per hour, effective April 10, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Matthew Thomas from the position of full-time Corrections Officer to the open, full-time, non-union position of Corrections Sergeant/Shift Commander, \$19.33 per hour, effective April 17, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Colby Starzec, Montrose, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective April 17, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Haylee Sansky, Springville, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective April 24, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of April 2023 was approximately:

Wyoming County	\$ 19,110.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 890.00
Fines and Court fees	\$ 2,050.00
Domestic Relations	\$0.00
Boarding – Out	
Wyoming County 1 for 1 effective 3/24/2023	

Public Comment:

Warden informed that the inspection of the jail would be done May 10th. He also stated that because there have been so many classes that have returned to the jail, it is getting harder to schedule anything else. The Warden made mention that the GED program was going well and there would be follow up for individuals after they are released to ensure continuation of the program. Parenting classes for males would be starting this week.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:34 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 06-23
6/6/2023

Sheriff Benedict called the meeting to order at 8: 30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, and President Judge Legg.

Motion by President Judge Legg to approve the minutes of the May 2, 2023 Susquehanna County Prison Board Meeting.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Prison Census:

MAY 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	44	21	65
Regular Inmates	43 (1 State)	21 (0 State)	64 (1 state)
Average Daily Population	45	19	63
Average Length of Stay	21	20	21
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	4 4 Recycle Center 0 Trustee Kitchen/Laundry	4 4 Trustee kitchen/laundry	8
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	13 (13 Wyoming)	13
Boarded Out	4 (4 Wyoming)	0	4
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	23	3	26
Sergeants	5	0	5
Cooks	1	0	1
Interns	1	0	1

Motion by Commissioner Arnold to approve the Warden's May 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and accept, with regret, the resignation of Brooke Sampson from the position of Corrections Officer, effective April 7, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the hiring of Will Ralston, New Milford, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective June 8,

2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte. Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Haylee Sansky, from the position of part-time Corrections Officer to the open, part-time, union-eligible position of Corrections Officer, \$16,43 per hour, effective May 17, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte. Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of April 2023 was approximately:

Wyoming County	\$ 19,040.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 860.00
Fines and Court fees	\$ 1750.50
Domestic Relations	\$0.00
Boarding – Out	
Wyoming County 1 for 1 effective 3/24/2023	

Public Comment:

Deputy Warden stated the State inspection was now complete on the jail and awaiting final report.

Motion by Commissioner Hall to close the Prison Board Meeting. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:33 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 07-23
7/11/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold and Hall, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Arnold to approve the minutes of the June 6, 2023, Susquehanna County Prison Board Meeting. Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Prison Census:

JUNE 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	50	18	68

Regular Inmates	49 (1 State)	18 (0 State)	67 (1 state)
Average Daily Population	49	19	69
Average Length of Stay	23	21	22
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 4 Recycle Center 3 Trustee Kitchen/Laun dry	2	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	10 (10 Wyoming)	10
Boarded Out	3 (3 Wyoming)	0	3
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	24	4	28
Sergeants	5	0	5
Cooks	1	0	1
Interns	1	0	1

Motion by Commissioner Hall to approve the Warden's June 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and accept, with regret, the resignation of Austin Sampson from the position of Corrections Sergeant/Shift Commander, effective July 4, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Edward Thomas from the position of Corrections Officer, effective July 28, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Jason Lee Smith from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective June 30, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Ethan Hitchcock from the position of Corrections Officer to the open, full-time, non-union position of Corrections Sergeant/Shift Commander, \$19.33 per hour, effective July 4, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the transfer of Evan Miller from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective July 7, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of June 2023 was approximately:

Wyoming County	\$ 14,490.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 530.00
Fines and Court fees	\$ 1040.00
Domestic Relations	\$0.00
Boarding – Out	
Wyoming County 1 for 1 effective 3/24/2023	

Public Comment:

Warden Chiamonte informed everyone that the Training Lieutenant would soon be going to Train the Trainer, that he is working with IT to be able to allow inmates to test for the GED at the facility, and that he is working on more options from where to get work releases from.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:34 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 08-23
8/1/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, and District Attorney O’Malley.

Motion by Commissioner Hall to approve the minutes of the July 11, 2023, Susquehanna County Prison Board Meeting.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Prison Census:

<u>July 2023 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	53	17	70
Regular Inmates	52 (1 State)	16 (1 State)	68 (2 state)
Average Daily Population	53	21	73
Average Length of Stay	21	23	22
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	6 4 Recycle Center 2 Trustee Kitchen/Laundry	1 1 Trustee kitchen/laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	9 (9 Wyoming)	9
Boarded Out	2 (2 Wyoming)	0	2
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	22	4	26
Sergeants	5	0	5
Cooks	2	0	2
Interns	1	0	1

Motion by Commissioner Arnold to approve the Warden's July 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Joshua Mulligan, Wilkes-Barre, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective July 17, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to accept, with regret, the resignation of Haylee Sansky from the position of Corrections Officer, effective August 10, 2023, per Warden Vincent Chiaramonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the retirement/resignation of Connie Rubio from the position of Corrections Officer, effective September 27, 2023, per Warden Vincent Chiaramonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic Relations for the month of July 2023 was approximately:

Wyoming County	\$ 10,325.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 210.00
Fines and Court fees	\$ 1300.00
Domestic Relations	\$0.00
Boarding – Out	
Wyoming County 1 for 1 effective 3/24/2023	

Public Comment:

Warden Chiaramonte updated the Board to let them know that Wyoming County took their females back. Also, that an educational trauma group would be starting soon and running for 12 weeks. The Lieutenant completed his Train the Trainer Course. Commissioner Herschel asked about staffing/recruiting.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 9:35 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Lance Benedict, Chairman

IJ 09-23
9/5/2023

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, President Judge Legg, and District Attorney O'Malley.

Note: An executive session was held on August 14, 2023, at 8:15 a.m. In attendance were Sheriff Benedict, Commissioners Hall and Herschel, President Judge Legg, and District Attorney Marion O'Malley. Legal and personnel issues were discussed, and no decisions were made.

Motion by Commissioner Hall to approve the minutes of the August 1, 2023, Susquehanna County Prison Board Meeting.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Prison Census:

August 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	49	11	60
Regular Inmates	48 (1 State)	11 (0 State)	59 (1 state)
Average Daily Population	53	9	62
Average Length of Stay	20	17	19
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	6 4 Recycle Center 2 Trustee Kitchen/Laundry	1 1 Trustee kitchen/laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	2 (2 Wyoming)	2
Boarded Out	2 (2 Wyoming)	0	2
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	23	6	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's August 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve ratify and accept the termination of Colby Starzek from the position of part-time Corrections Officer, effective August 9, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Joshua Mulligan from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective August 10, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the hiring of Lee Smith, Jr., Forest City, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective August 14, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Marcus Shaver, Windsor, NY, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective August 14, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the hiring of Victoria Jordan, Laceyville, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective August 21, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Lee Smith, Jr., from the position of part-time Corrections Officer to the open, full-time, union-eligible position of full-time Corrections Officer, no change in pay, effective August 25, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the hiring of Nail Palevic, Endwell, NY, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the hiring of Karl Hummel, Thomspen, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to approve the hiring of Thomas Beylo, Conklin, NY, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the hiring of Madison Kenny, Union Dale, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 11, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of August 2023 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 500.00
Fines and Court fees	\$ 2,247.00
Domestic Relations	\$0.00

Boarding – Out

Wyoming County 1 for 1 effective 3/24/2023

Public Comment:

The warden gave a training and staffing update. Along with an update that there is more programming for inmates that they are trying to get scheduled to be present in the jail. Some discussion was had on mental health evaluation procedures for inmates.

Motion by Commissioner Hall to close the Prison Board Meeting.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:38 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk
IJ 10-23
10/3/2023

Lance Benedict, Chairman

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, President Judge Legg, and District Attorney O’Malley.

Note: An executive session was held on September 5, 2023, at 8:40 a.m. In attendance were Sheriff Benedict, Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney Marion O’Malley. Legal and personnel issues were discussed, and no decisions were made.

Motion by Commissioner Hall to approve the minutes of the September 5, 2023, Susquehanna County Prison Board Meeting.
Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Prison Census:

September 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	46	8	54
Regular Inmates	46 (0 State)	8 (0 State)	54 (0 state)
Average Daily Population	51	9	60
Average Length of Stay	31	25	31
Recidivism Rate			
Work Release Inmates	4	0	4

County Work Program	6 4 Recycle Center 3 Trustee Kitchen/Laundry	1 1 Trustee kitchen/laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	2 (2 Wyoming)	2
Boarded Out	2 (2 Wyoming)	0	2
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	24	5	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s September 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Jacob Lucas, Montrose, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Karl Hummel from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective September 23, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the hiring of Noah Smith, Montrose, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 25, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Erik P. Lee, Clifford, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 25, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the termination of Jasmine Paisi from the position of part-time Corrections Officer, effective September 18, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Jacob Lucas from the position of part-time Corrections Officer to the open, full-time, union-eligible position of full-time Corrections Officer, no change in pay, effective September 23, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Ashley Corbin from the position of Corrections Officer, effective September 19, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the termination of Erik P. Lee from the position of part-time Corrections officer, effective September 26, 2023, per Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Lee Smith from the position of full-time Corrections Officer, effective October 4, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to approve the transfer of Logan Dunbar from the position of full-time Corrections Officer to the open, part-time, union-eligible position of Corrections Officer, no change in pay, effective October 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the transfer of Melissa McCloskey from the position of part-time Corrections Officer to the open, full-time, union-eligible position of Corrections Officer, no change in pay, effective October 19, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to amend the retirement date of Connie Rubio to December 27, 2023, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic Relations for the month of September 2023 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 240.00
Fines and Court fees	\$ 1,505.00
Domestic Relations	\$0.00
Boarding – Out	

Wyoming County 1 for 1 effective 3/24/2023

Public Comment:

Warden Chiaramonte provides an update on training and staffing. Judge Legg inquires about options for inmates to apply for a jobs.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:36 am.

Attest:

Approved:

SarahRae Sisson, Deputy Chief Clerk

Lance Benedict, Chairman