

IJ 01-2022  
01/04/2022

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to appoint Sheriff Benedict as Chairman for a two-year term. Second by District Attorney O'Malley. Ayes: Unanimous. Motion carried.

Motion by Sheriff Benedict to appoint Commissioner Hall as Vice Chairman for a two-year term. Second by District Attorney O'Malley. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to approve the minutes of the December 7, 2021 Susquehanna County Prison Board meeting. Second by Commissioner Arnold. Ayes: Unanimous. Motion carried.

Prison Census:

<u>December 2021 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	58	9	67
Regular Inmates	55 (3 State)	9 (0 State)	67 (3 state)
Average Daily Population	59	12	71
Work Release Inmates	2	0	2
County Work Program	5 2 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	5
Boarded In	1 (0 Wyoming, 0 Wayne, 1 Lack.)	0 (0 Wyoming 0 Lackawanna)	1
Boarded Out	0 (0 Wayne)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	1 (1 402 Norristown)	0	1
State SIP Program (not part of count)	0	0	0

Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	28	5	33
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s December 2021 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to approve the Susquehanna County Correctional Facility Inmate Handbook as presented to the Board, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to ratify and approve the hiring of Casmer Bielby, Susquehanna, to the open, part-time, union-eligible position of Corrections Officer, \$16.35 per hour, effective December 6, 2021, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual per the recommendation of Warden Jeffrey Hindman.

Second by President Judge Legg. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to ratify and approve the transfer of Casmer Bielby from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, \$16.35 per hour, effective December 30, 2021, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Arnold. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to ratify and approve the termination of Jordan Holtzman from the position of part-time Corrections Officer, effective December 13, 2021, per Warden Jeffrey Hindman.

Second by Commissioner Arnold. Ayes: Unanimous. Motion carried.

Boarding-in/income/fines/ Domestic for the month of December 2021 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 1705.00
Wayne County	\$ 0.00
Room/Board fees	\$ 480.00

Fines and Court fees	\$ 1310.00
Domestic Relations	\$ 250.00

Public Comment:

Discussion ensues regarding what is “essential” for covid protocol.

Motion by Commissioner Hall to close the Prison Board Meeting.  
 Second by District Attorney O’Malley. Ayes: Unanimous. Motion carried.

Sheriff Benedict declared the meeting adjourned at 8:49 am.

Attest:

Approved:

\_\_\_\_\_  
 Rebekah Hubbard, Chief Clerk

\_\_\_\_\_  
 Sheriff Lance Benedict, Chairman

IJ 02-2022  
 02/01/2022

Sheriff Benedict called the meeting to order at 8:29 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall and Herschel, and District Attorney O’Malley.

Motion by Commissioner Hall to approve the minutes of the January 4, 2022 Susquehanna County Prison Board meeting.  
 Second by Commissioner Arnold. Ayes: Unanimous. Motion carried.

Prison Census:

January 2022 Prison Census			
Prisoners	Male	Female	Total
Total Population	57	10	67
Regular Inmates	54 (3 state)	10 (0 State)	64 (3 state)
Average Daily Population	59	11	70
Work Release Inmates	2	0	2
Average Length of Stay	22 days	21 days	22 days
County Work Program	6 3 Recycle Center	0	6

	3 trustee kitchen/laundry	0 trustee kitchen/laundry	
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	0 (0 Wyoming 0 Lackawanna)	0
Boarded Out	1 (1 Lackawanna)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	1 (1 402 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	29	4	33
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's January 2022 report on the Jail Census and Personnel Report.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to ratify and approve the transfer of Jacob Peck from the position of part-time Corrections Officer to the open, full-time, union-eligible position of Corrections Officer, \$16.44 per hour, effective December 10, 2021, with a six-month probationary period and benefits according to the Jail Bargaining Unit Contract and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Arnold. Ayes: Unanimous. Motion carried.

Boarding-in/income/fines/ Domestic for the month of January 2022 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 770.00
Wayne County	\$ 0.00
Room/Board fees	\$ 420.00
Fines and Court fees	\$ 1020.00

Domestic Relations

\$ 200.00

Public Comment:

Warden Hindman gives update on COVID cases.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion carried.

Sheriff Benedict declared the meeting adjourned at 8:33 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

\_\_\_\_\_  
Sheriff Lance Benedict, Chairman

IJ 03-2022

03/01/2022

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold and Herschel, and President Judge Legg.

Motion by Commissioner Arnold to approve the minutes of the February 1, 2022 Susquehanna County Prison Board meeting.

Second by Sheriff Benedict. Ayes: Commissioner Arnold and President Judge Legg. Abstain: Commissioner Herschel.

Prison Census:

February 2022 Prison Census			
Prisoners	Male	Female	Total
Total Population	54	12	66
Regular Inmates	51 (3 State)	12 (0 State)	63 (3 state)
Average Daily Population	56	11	67
Work Release Inmates	2	0	2
County Work Program	6 3 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	6
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	0 (0 Wyoming 0 Lackawanna)	0

Boarded Out	1 (1 Lackawanna)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	1 (1 402 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	30	2	32
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by President Judge Legg to approve the Warden's February 2022 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion carried.

Motion by President Judge Legg to ratify and approve the transfer of Melissa McCloskey from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, \$17.87 per hour, effective February 11, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by President Judge Legg to ratify and approve the transfer of Michelle Collett from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, \$17.87 per hour, effective February 10, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Arnold. Aye: Unanimous. Motion carried.

Motion by Commissioner Arnold to ratify and accept the resignation of Penny Alden from the position of full-time Corrections Officer, effective February 10, 2022, per Warden Jeffrey Hindman.

Second by President Judge Legg. Ayes: Unanimous. Motion carried.

Boarding-in/income/fines/ Domestic for the month of February 2022 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 500.00
Fines and Court fees	\$ 1090.00
Domestic Relations	\$ 320.00

Public Comment:

Warden Hindman gives update on recent mask mandate.

Motion by Commissioner Herschel to close the Prison Board Meeting.  
Second by Sheriff Benedict. Ayes: Unanimous. Motion carried.

Sheriff Benedict declared the meeting adjourned at 8:52 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

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Sheriff Lance Benedict, Chairman

IJ 04-22  
4/05/2022

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the March 1, 2022 Susquehanna County Prison Board meeting.

Second by Commissioner Herschel. Ayes: Sheriff Benedict, Commissioner Hall, Commissioner Herschel, District Attorney O'Malley. President Judge Legg Abstains. Motion Carried.

Prison Census:

March 2022 Prison Census			
Prisoners	Male	Female	Total
Total Population	47	11	58
Regular Inmates	47 (0 State)	11 (0 State)	58 (0 state)

Average Daily Population	49	12	61
Average Length of Stay	20 days	20 days	20 days
Recidivism Rate	77%	82%	78%
Work Release Inmates	2	2	4
County Work Program	6 3 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	6
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	0 (0 Wyoming 0 Lackawanna)	0
Boarded Out	1 (1 Lackawanna)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	1 (1 402 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	29	1	30
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's March 2022 report on the Jail Census and Personnel Report.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall. to ratify and approve the termination of Jonathan Oropallo from the position of full-time Corrections Officer, effective February 23, 2022, per Warden Jeffrey Hindman.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to ratify and approve the termination of Alivia Hughes from the position of part-time Corrections Officer, effective February 27, 2022, per Warden Jeffrey Hindman.



Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and accept, with regret, the resignation of Andrew Reynolds from the position of full-time Corrections Officer, effective March 26, 2022, per Warden Jeffrey Hindman.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic Relations for the month of March 2022 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 660.00
Fines and Court fees	\$ 1546.75
Domestic Relations	\$ 150.00

Public Comment:

Discussion was held regarding staffing needs at the Jail.

Discussion was held regarding boarding fees at the jail.

Motion by President Judge Legg to increase the boarding fees to \$70.00 per day.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Hall discusses bringing in a consultant to review best practices at the jail.

Discussion is held regarding training of Officers at the jail. A proposal from Lexipol is discussed to increase training opportunities.

Motion by President Judge Legg to approve the Lexipol contract subject to Solicitor review.

Second Commissioner Herschel. Ayes: Sheriff Benedict, Commissioner Hall, Commissioner Herschel, President Judge Legg. Nay: District Attorney O'Malley. Motion Carried.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:46 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

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Sheriff Lance Benedict, Chairman

IJ 05-22  
05/03/2022

Sheriff Benedict called the meeting to order at 08:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the April 5, 2022 Susquehanna County Prison Board meeting.

Second by President Judge Legg. Ayes: Commissioner Herschel, Sheriff Benedict, District Attorney O'Malley. Commissioner Arnold Abstains. Motion Carried.

Prison Census:

April 2022 Prison Census			
Prisoners	Male	Female	Total
Total Population	37	6	43
Regular Inmates	37 (0 State)	6 (0 State)	43 (0 state)
Average Daily Population	43	10	53
Average Length of Stay	19 days	14 days	18 days
Recidivism Rate	81%	100%	84%
Work Release Inmates	2	1	3
County Work Program	6 3 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	6
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	0 (0 Wyoming 0 Lackawanna)	0
Boarded Out	0 (0 Lackawanna)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	1 (1 402 Norristown)	0	1
State SIP Program (not part of count)	0	0	0

Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	28	1	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s April 2022 report on the Jail Census and Personnel Report.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the transfer of Michael Brennan from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, \$17.87 per hour, effective May 16, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of April 2022 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 840.00
Fines and Court fees	\$ 1331.25
Domestic Relations	\$ 0.00

Public Comment:

Warden Hindman expressed his gratitude for everyone’s continued support.

Lieutenant Brown discussed updated training for new employees and current staff.

Commissioner Herschel discussed bringing in a Forensic Case Manager through Trehab.

Sheriff Benedict discussed inmates participating in community service.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8 :50 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

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Sheriff Lance Benedict, Chairman

IJ 06-22  
6/7/2022

Sheriff Benedict called the meeting to order at 830 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Hall to approve the minutes of the June 7, 2022 Susquehanna County Prison Board meeting.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Prison Census:

May 2022 Prison Census			
Prisoners	Male	Female	Total
Total Population	43	8	51
Regular Inmates	43 (0 State)	8 (0 State)	51 (0 state)
Average Daily Population	41	8	49
Average Length of Stay	19 days	13 days	18 day AVERAGE
Recidivism Rate	74%	63%	73%
Work Release Inmates	1	1	2
County Work Program	7 4 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	0 (0 Wyoming 0 Lackawanna)	0
Boarded Out	0 (0 Lackawanna)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	1 (1 402 Norristown)	0	1

State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	29	0	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's May 2022 report on the Jail Census and Personnel Report.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Steven Ingman, Montrose, to the open, union-eligible position of part-time Corrections Officer, \$16.39 per hour, effective June 2, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Brooke Sampson, Montrose, to the open, union-eligible position of part-time Corrections Officer, \$16.39 per hour, effective June 2, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Dominick Brady, Montrose, to the open, union-eligible position of part-time Corrections Officer, \$16.39 per hour, effective June 2, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the hiring of Vincent Chiamonte, New Milford, to the open, non-union, full-time position of Deputy Warden, \$59,000 per year, effective June 21, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of May 2022 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 620.00
Fines and Court fees	\$ 1360.00
Domestic Relations	\$ 0.00

Public Comment:

Warden reports better staffing numbers.  
Maryann Colbert reports on the new residential treatment facility that is opening this week. Discussion is held regarding the specifics.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:45 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

\_\_\_\_\_  
Sheriff Lance Benedict, Chairman

IJ 07-22  
07/05/2022

Commissioner Hall called the meeting to order at 8:33 am in Courtroom 2.

Pledge of Allegiance.

Members present: Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Commissioner Arnold to approve the minutes of the June 7, 2022 Susquehanna County Prison Board meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Prison Census:

<u>June 2022 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	41	9	50
Regular Inmates	40 (1 State)	8 (1 State)	48 (2 state)
Average Daily Population	43	10	53
Average Length of Stay	20 days	20 days	20 day AVERAGE
Recidivism Rate	73%	66%	72%
Work Release Inmates	1	0	1
County Work Program	7 4 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	0 (0 Wyoming 0 Lackawanna)	0
Boarded Out	0 (0 Lackawanna)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	29	2	31
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by President Judge Legg to approve the Warden's June 2022 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the termination of Dominick Brady from the position of part-time Corrections Officer, effective June 2, 2022, per Warden Jeffrey Hindman.

Second by President Judge Legg. Ayes: Commissioner Hall, Arnold, and Herschel, District Attorney Marion O'Malley Abstains. Motion Carried.

Boarding-in/income/fines/ Domestic Relations for the month of June 2022 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 490.00
Fines and Court fees	\$ 1307.00
Domestic Relations	\$ 0.00

Public Comment: Warden Jeffrey Hindman introduces the new Deputy Warden Vincent Chiamonte.

Warden Hindman reports that we are now housing numerous inmates from Wyoming County.

Motion by President Judge Legg to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:36 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

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Alan M. Hall, Vice Chairman

IJ 09-22  
09/06/2022

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney O'Malley.



Motion by Commissioner Hall to approve the minutes of the August 2, 2022 Susquehanna County Prison Board meeting.  
 Second by Commissioner Arnold. Ayes. Unanimous. Motion Carried.

Prison Census:

<u>August 2022 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	47	11	58
Regular Inmates	47 (0 State)	10 (1 State)	57 (1 state)
Average Daily Population	49	8	56
Average Length of Stay	20 days	14 days	19 day AVERAGE
Recidivism Rate			
Work Release Inmates	4	0	4
County Work Program	5 4 Recycle Center 1 trustee kitchen/laundry	3 3 trustee kitchen/laundry	8
Boarded In	6 (6 Wyoming, 0 Wayne, 0 Lack.)	4 (4 Wyoming 0 Lackawanna)	10
Boarded Out	0 (0 Lackawanna)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	2	0	2
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	29	2	31
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's August 2022 report on the Jail Census and Personnel Report.

Second by Judge Legg. Ayes. Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Matthew Snow from the position of full-time Corrections Officer to the open, full-time, non-union position of Corrections Sergeant/Shift Commander, \$19.28 per hour, effective August 2, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Mark Shelp.

Second by Judge Legg. Ayes. Unanimous. Motion Carried.

Motion by Commissioner Hall to approve amending Motion 9 from the August 2, 2022 Jail Board meeting, transferring Steven Ingman from part-time to full-time to be effective August 2, 2022, per the recommendation of Warden Mark Shelp.

Second by Commissioner Herschel. Ayes. Unanimous. Motion Carried.

Agenda item #5 to approve the hiring of Colby Starzec, Montrose, to the open, union-eligible position of part-time Corrections Officer, \$16.39 per hour, effective September 15, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Mark Shelp, had not action taken on it due to Sheriff Benedict announcing that this individual decided to seek employment elsewhere.

Motion by Commissioner Hall to ratify and approve the termination of David Carle from the position of part-time Corrections Officer, effective July 28, 2022, per Warden Mark Shelp.

Second by Commissioner Arnold. Ayes. Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of August 2022 was approximately:

Wyoming County	\$ 21,190.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 780.00
Fines and Court fees	\$ 1310.00
Domestic Relations	\$ 200.00

Public Comment:

Warden Shelp gave an update on the status of the jail facility inspection.

Warden Shelp also brought up the need for one more shift commander, to make a total of six shift commanders.

Commissioner Arnold asked about the status of updating radios. Sheriff Benedict stated it was a work in progress and they were still using loaner radios due to supply issues.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by District Attorney O'Malley. Ayes. Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:40 am.

Attest:

Approved:

\_\_\_\_\_  
Rebekah Hubbard, Chief Clerk

\_\_\_\_\_  
Sheriff Lance Benedict, Chairman

IJ 10-22  
10/04/2022

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Judge Legg to approve the minutes of the September 6, 2022 Susquehanna County Prison Board meeting.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Prison Census:

<u>September 2022 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	46	13	59
Regular Inmates	44 (2 State)	9 (4 State)	53 (6 state)
Average Daily Population	45	10	55.68
Average Length of Stay	18	15	18
Recidivism Rate			
Work Release Inmates	6	0	6
County Work Program	5 4 Recycle Center 1 trustee kitchen/laundry	2 2 trustee kitchen/laundry	7

Boarded In	5 (5 Wyoming, 0 Wayne, 0 Lack.)	8 (8 Wyoming 0 Lackawanna)	13
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	1	0	1
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	29	1	30
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Judge Legg to approve the Warden's September 2022 report on the Jail Census and Personnel Report.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Chairman Sheriff Benedict requested an executive session to discuss personnel issues. No decisions made.

Motion by Judge Legg to ratify and approve the transfer of Vincent Chiamonte from the position of Deputy Warden to the open, full-time, non-union position of Prison Warden/Outreach Support, \$70,000 per year, effective September 28, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Sheriff Lance Benedict.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Judge Legg to ratify and approve the termination of Marie Travis from the position of part-time Corrections Officer, effective September 29, 2022, per Warden Vincent Chiamonte. Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Judge Legg to approve the transfer of John Karakash from the position of Corrections Sergeant/Shift Commander to the open, full-time, non-union position of Deputy Warden, \$59,000 per year, effective date to be determined.

Second by Sheriff Benedict. Ayes: Judge Legg, Sheriff Benedict, Commissioner Arnold. Nays: District Attorney O'Malley, Commissioner Herschel. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of September 2022 was approximately:

Wyoming County	\$ 23,100.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 1,170.00
Fines and Court fees	\$ 1,350.00
Domestic Relations	\$ 350.00

Boarding – Out

Wyoming County	\$700.00
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Public Comment:

Warden discussed boarding in/out numbers from Wyoming County. Warden also informed that there would be an increase of services available to inmates. Additionally, the Warden discussed the case manager position and that it is still being worked on. An update was also given that the hinges that were ordered to repair the doors had arrived and a schedule would be set up soon to get them fixed.

Motion by Judge Legg to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 9:22 am.

Attest:

Approved:

\_\_\_\_\_  
Rebekah Hubbard, Chief Clerk

\_\_\_\_\_  
Lance Benedict, Chairman

IJ 11-22

11/01/2022

Sheriff Benedict called the meeting to order at 8:31 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold and Hall, President Judge Legg, and District Attorney O'Malley.

Motion by Judge Legg to approve the minutes of the October 4, 2022 Susquehanna County Prison Board meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Prison Census:

<u>October 2022 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	39	16	55
Regular Inmates	37 (2 State)	16 (0 State)	53 (2 state)
Average Daily Population	41	14	55.81
Average Length of Stay	16	16	16
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 4 Recycle Center 1 trustee kitchen/laundry	2 2 trustee kitchen/laundry	7
Boarded In	5 (5 Wyoming, 0 Wayne, 0 Lack.)	7 (8 Wyoming 0 Lackawanna)	12
Boarded Out	2 (1 Wyoming, 1 Wayne)	0	2
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	1	28
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's October 2022 report on the Jail Census and Personnel Report.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Michelle Collett from the position of full-time Corrections Officer to the open, full-time, non-union position of Corrections Sergeant/Shift Commander, \$19.28 per hour, effective October 10, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiaramonte.

Second by Commissioner Arnold. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Stephan Stedje from the position of part-time Corrections Officer, effective October 26, 2022, per Warden Vincent Chiaramonte.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation/retirement of Donald Cronk from the position of full-time Corrections Officer, effective October 30, 2022, per Warden Vincent Chiaramonte.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of October 2022 was approximately:

Wyoming County	\$ 24,850.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 1,405.00
Fines and Court fees	\$ 1,490.00
Domestic Relations	\$ 350.00
Boarding – Out	
Wyoming County	One-for-one
Wayne County	\$1,950.00

Public Comment:

Warden Chiaramonte provided updates that more inmates would be coming from Wyoming County due to Wyoming County Correctional Facility being at full capacity. He also clarified with Judge Legg that for inmates to participate in work release he must order that they are eligible. He informed that Bridgewater Church will be coming the first Sunday of every month and that Alcoholics Anonymous will come to the facility every Friday for the inmates and that he is working on getting more resources and services available to the inmates. It was noted that there may need to be some schedule reconfiguring due to being understaffed at the moment. His final update was that the final report from the inspection of the jail should be out around Christmas time. Mary Alice wanted the Board to know that a guitar had been given to them to be able to provide music on Sundays at the facility and that the inmates had been learning the music and songs. Ron verbally announced his retirement from the facility and expressed gratitude to the

Board for his time working with the facility. Barb informed that the open case worker position would not be a clinical position to replace Ron's services but that she hoped to have it filled before the next Board meeting.

Motion by Commissioner Hall to close the Prison Board Meeting.  
Second by Judge Legg.

Sheriff Benedict declared the meeting adjourned at 8:43 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

\_\_\_\_\_  
Lance Benedict, Chairman

IJ 12-22  
12/6/2022

Sheriff Benedict called the meeting to order at 8:00 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by Judge Legg to approve the minutes of the November 1, 2022 Susquehanna County Prison Board meeting.

Second by Commissioner Arnold. Ayes: Unanimous. Motes Carried.

Prison Census:

November 2022 Prison Census			
Prisoners	Male	Female	Total
Total Population	38	9	47
Regular Inmates	37 (1 State)	9 (0 State)	46 (1 state)
Average Daily Population	39	12	51
Average Length of Stay	19	16	18
Recidivism Rate			
Work Release Inmates	5	0	5
County Work Program	4 4 Recycle Center	2 2 trustee kitchen/laundry	6
Boarded In	5 (5 Wyoming, 0 Wayne, 0 Lack.)	6 (6 Wyoming 0 Lackawanna)	11
Boarded Out	2	0	2



	(1 Wyoming, 1 Wayne)		
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	2	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Arnold to approve the Warden's November 2022 report on the Jail Census and Personnel Report.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and accept, with regret, the resignation of Casmer Bielby from the position of full-time Corrections Officer, effective November 30, 2022, per Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Arnold to ratify and approve the hiring of Matthew Thomas, Montrose, to the open, part-time, union-eligible position of part-time Corrections Officer, \$16.39 per hour, effective November 21, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Judge Legg. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of October 2022 was approximately:

Wyoming County	\$ 15,680.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 610.00
Fines and Court fees	\$ 2,160.00

Domestic Relations \$ 150.00

Boarding – Out

Wyoming County One-for-one

Wayne County \$2,250.00

Public Comment:

Warden Chiaramonte updated the Board to inform them of the following: Church groups were now set up for each Sunday of the month to come to the jail, AA has been coming on Fridays but they are still looking for a female to do AA with the female inmates, still looking into getting a GED program for the inmates, and that all the doors in Echo block were now operational and in good working condition. As a follow up to those updates, Commissioner Arnold let the Warden know that Donna Cosmello would be willing to do the female AA and said she would have Donna reach out to the Warden. Commissioner Herschel informed the Warden that Interfaith would be willing to help get the GED Program going and that she would have Interfaith reach out to the Warden as well.

Motion by Judge Legg to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8: 37 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

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Lance Benedict, Chairman