

**Susquehanna County Prison Board  
Agenda  
October 1, 2024**

Sheriff Benedict called the meeting to order at \_\_\_\_\_ am in Courtroom 2.

**Pledge of Allegiance.**

**Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, President Judge Legg, and District Attorney O'Malley.**

1. Motion by \_\_\_\_\_ to approve the minutes of the September 3, 2024, Susquehanna County Prison Board Meeting.  
Second by \_\_\_\_\_

**Prison Census:**

<u>September 2024 Prison Census</u>			
<b>Prisoners</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
<b>Total Population</b>	<b>45</b>	<b>10</b>	<b>55</b>
<b>Regular Inmates</b>	<b>45</b> <small>(1 pending Transfer to State)</small>	<b>10</b>	<b>55</b> <small>(1 pending)</small>
<b>Average Daily Population</b>	<b>44</b>	<b>10</b>	<b>54</b>
<b>Average Length of Stay</b>	<b>19</b>	<b>16</b>	<b>21</b>
<b>Recidivism Rate</b>			
<b>Work Release Inmates</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>County Work Program</b>	<b>4</b> <small>2 Recycle Center 1 Trustee Kitchen 1 Laundry</small>	<b>1</b> <small>1 Trustee Kitchen</small>	<b>5</b>
<b>Boarded In</b>	<b>1</b> <small>(1 Wayne)</small>	<b>3</b> <small>(3 Wyoming)</small>	<b>4</b>
<b>Boarded Out</b>	<b>2</b> <small>(2 Wyoming)</small>	<b>0</b>	<b>2</b>
<b>Weekend Inmate(s)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Norristown Eval (not part of count)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>302/304/5b Transfer (not part of count)</b>	<b>1</b> <small>(1 304 Norristown)</small>	<b>0</b>	<b>1</b>
<b>State SIP Program (not part of count)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Pending Extradition</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Others: Not part of count</b>	<b>0</b>	<b>0</b>	<b>0</b>

Personnel	Full-Time	Part-Time	Total
Corrections Officers	21	3	24
Sergeants	5	0	5
Cooks	1	0	1
Interns	0	0	0

2. Motion by \_\_\_\_\_ to approve the Warden’s September 2024 report on the Jail Census and Personnel Report.  
Second by \_\_\_\_\_

3. Motion by \_\_\_\_\_ to approve the candidates below for hiring or transfer, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Gordon Traveny:  
Second by \_\_\_\_\_

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE	TYPE
Michael Sodan	Hallstead	P/T Corrections Officer	4	\$16.47	9/30/2024	Hire
Jason Slater	Montrose	Corrections Officer/Cook	4	\$16.47	9/30/2024	Hire
Jason Teets		From P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	9/5/2024	Transfer
Christopher St. Clair		From P/T Corrections Officer to F/T Corrections Officer	4	\$16.47	9/19/2024	Transfer

Boarding-in/income/fines/ Domestic for the month of August 2024 was approximately:

Wyoming County	\$ 2,100.00
Lackawanna County	\$ 0.00
Wayne County	\$ 1,680.00
Room/Board fees	\$ 370.00
Fines and Court fees	\$ 1,070.00
Domestic Relations	\$ 120.00
Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio	

Public Comment:

4. Motion by \_\_\_\_\_ to close the Prison Board Meeting.  
Second by \_\_\_\_\_

Sheriff Benedict declared the meeting adjourned at \_\_\_\_\_ am.