

SB 24-01
1/10/2024

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow and Herschel, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to approve the minutes of the December 27, 2023, Salary Board Meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and create the part-time, hourly, as-needed, non-union position of 1st Deputy Coroner, part-time, effective December 31, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Coroner Anthony Conarton.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to approve the change to the County Policy Manual, Policy 8C – Overtime, that all overtime shall be paid for time worked beyond normal scheduled working hours and over 40 hours per week.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to close the Salary Board Meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board meeting adjourned at 9:03 a.m.

ATTEST:

Rebekah Hubbard, Chief Clerk

Susquehanna County Commissioners

Susquehanna County Treasurer

SB 24-02
1/24/2024

Commissioner Hall called the Salary Board meeting to order at 9:07 a.m.

Present: Commissioners Hall, Darrow and Herschel, Treasurer Rebecca Wescott, District Attorney O'Malley.

Public Comment on Agenda Items: None

Motion by Commissioner Herschel to close public comment.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the January 10, 2024, Salary Board Meeting.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to create one part-time, union-eligible position of Victim-Witness Coordinator, Temporary, Grade 4, not to exceed 29 hours per week, effective January 24, 2024, with a six-month probationary period and benefits according to the Court-Related Bargaining Agreement and the County Policy Manual, per the recommendation of District Attorney Marion O'Malley.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to close the Salary Board Meeting.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board meeting adjourned at 9:08 a.m.

ATTEST:

Rebekah Hubbard, Chief Clerk

Susquehanna County Commissioners

Susquehanna County Treasurer

SB 24-03
2/14/2024

Commissioner Hall called the Salary Board meeting to order at 9:00 a.m.

Present: Commissioners Hall, Darrow and Herschel, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner Herschel to close public comment.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the January 24, 2024, Salary Board Meeting.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to create the part-time, non-union eligible position of Administrative Assistant to Chief Probation Officer-Grants/PCCD Reporting, Grade 12, six hours per week, effective February 14, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of President Judge Legg.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to create the full-time, non-union position of Assistant Director of Satellite Public Facilities/County HVAC Technician, Grade 11, at least 40 hours per week, effective February 14, 2023, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of James Hawley, Director of Public Facilities.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to close the Salary Board Meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board meeting adjourned at 9:01 a.m.

ATTEST:

Rebekah Hubbard, Chief Clerk

Susquehanna County Commissioners

Susquehanna County Treasurer

SB 24-04
2/28/2024

Commissioner Hall called the Salary Board meeting to order at 9:00 a.m.

Present: Commissioners Hall, Darrow and Herschel.

Public Comment on Agenda Items: None

Motion by Commissioner Herschel to close public comment.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the February 14, 2024, Salary Board Meeting.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to ratify and approve entering into a Memorandum of Understanding with Teamsters Local 229 for temporary scheduling of 12-hour shifts, with a \$2.50 increase to all 911 employees for the term of the temporary schedule, effective February 14, 2024.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to amend the previously created position of Administrative Assistant to Chief Probation Officer-Grants/PCCD Reporting to be a maximum of 8 hours per week and effective April 4, 2024, per the recommendation of President Judge Legg.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to create the full-time, non-union position of Geographic Information Systems (GIS) Technician, \$20.83 per hour, effective February 28, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to close the Salary Board Meeting.
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board meeting adjourned at 9:02 a.m.

ATTEST:

Rebekah Hubbard, Chief Clerk

Susquehanna County Commissioners

Susquehanna County Treasurer