# **SUSQUEHANNA COUNTY PLANNING COMMISSION MINOR SUBDIVISION APPLICATION**

MINOR SUBDIVISION - any subdivision of ten (10) lots or less as enumerated from May 15, 1972, fronting on an existing public street, not involving any new street or streets or the extension of municipal facilities, including but not limited to sewers and water lines, and not involving the creation of any public improvements.

The undersigned, having reviewed the subdivision regulations, hereby applies for review of the attached subdivision plan and submits the required information in connection herewith:

1. Name of Subdivision: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Municipality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Location of Subdivision: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Referenced by Public Road and Nearest Landmark)

1. Owner(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Applicant (if other than owner) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Registered Engineer and/or Surveyor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Parcels: \_\_\_\_\_\_\_\_ Include remaining parent tract as Lot 1

1. Parent Tract Information
   1. Present total acreage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Public Road frontage\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Deed Reference Book \_\_\_\_\_\_\_\_\_\_\_\_Page \_\_\_\_\_\_\_\_\_\_\_ **OR** Instrument No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   3. Tax Parcel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tax Map No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   4. Existing improvements \_\_\_\_ House \_\_\_\_\_Mobile Home \_\_\_\_\_Barn \_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   5. **Sewage:** \_\_\_\_\_\_\_On-site \_\_\_\_\_\_\_\_\_ Municipal **Water:** \_\_\_\_\_\_\_On-site \_\_\_\_\_\_\_\_\_ Municipal
   6. **Utility Easement:** \_\_\_\_\_ Yes \_\_\_\_\_\_\_ No **Right of Way:** \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_ No
   7. Proposed Easement/Right of Way: \_\_\_\_\_ Yes \_\_\_\_\_ No
2. Lot: \_\_\_\_\_\_
   1. Present total acreage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Public Road frontage\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Deed Reference Book \_\_\_\_\_\_\_\_\_\_\_\_Page \_\_\_\_\_\_\_\_\_\_\_ **OR** Instrument No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   3. Tax Parcel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tax Map No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   4. Existing improvements \_\_\_\_ House \_\_\_\_\_Mobile Home \_\_\_\_\_Barn \_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   5. **Sewage:** \_\_\_On-site \_\_\_\_\_\_ Municipal **Water:** \_\_\_\_\_\_\_ On-Site \_\_\_\_\_\_\_\_\_Municipal
   6. **Utility Easement**: \_\_\_\_\_ Yes \_\_\_\_\_\_\_ No **Right of Way:** \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_ No
   7. **Proposed Easement/Right of Way**: \_\_\_\_\_ Yes \_\_\_\_\_ No
3. Lot: \_\_\_\_\_\_
   1. Present total acreage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Public Road frontage\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Deed Reference Book \_\_\_\_\_\_\_\_\_\_\_\_Page \_\_\_\_\_\_\_\_\_\_\_ **OR** Instrument No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   3. Tax Parcel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tax Map No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   4. Existing improvements \_\_\_\_ House \_\_\_\_\_Mobile Home \_\_\_\_\_Barn \_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   5. Sewage: \_\_\_On-site \_\_\_\_\_\_ Municipal Water: \_\_\_\_\_\_\_ On-Site \_\_\_\_\_\_\_\_\_Municipal
   6. Utility Easement: \_\_\_\_\_ Yes \_\_\_\_\_\_\_ No Right of Way: \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_ No
   7. Proposed Easement/Right of Way: \_\_\_\_\_ Yes \_\_\_\_\_ No
4. Lot: \_\_\_\_\_\_
   1. Present total acreage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Public Road frontage\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Deed Reference Book \_\_\_\_\_\_\_\_\_\_\_\_Page \_\_\_\_\_\_\_\_\_\_\_ **OR** Instrument No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   3. Tax Parcel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tax Map No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   4. Existing improvements \_\_\_\_ House \_\_\_\_\_Mobile Home \_\_\_\_\_Barn \_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   5. Sewage: \_\_\_On-site \_\_\_\_\_\_ Municipal Water: \_\_\_\_\_\_\_ On-Site \_\_\_\_\_\_\_\_\_Municipal
   6. Utility Easement: \_\_\_\_\_ Yes \_\_\_\_\_\_\_ No Right of Way: \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_ No
   7. Proposed Easement/Right of Way: \_\_\_\_\_ Yes \_\_\_\_\_ No
5. Lot: \_\_\_\_\_\_
   1. Present total acreage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Public Road frontage\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Deed Reference Book \_\_\_\_\_\_\_\_\_\_\_\_Page \_\_\_\_\_\_\_\_\_\_\_ **OR** Instrument No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   3. Tax Parcel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tax Map No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   4. Existing improvements \_\_\_\_ House \_\_\_\_\_Mobile Home \_\_\_\_\_Barn \_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   5. Sewage: \_\_\_On-site \_\_\_\_\_\_ Municipal Water: \_\_\_\_\_\_\_ On-Site \_\_\_\_\_\_\_\_\_Municipal
   6. Utility Easement: \_\_\_\_\_ Yes \_\_\_\_\_\_\_ No Right of Way: \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_ No
   7. Proposed Easement/Right of Way: \_\_\_\_\_ Yes \_\_\_\_\_ No
6. Lot: \_\_\_\_\_
   1. Present total acreage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Public Road frontage\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Deed Reference Book \_\_\_\_\_\_\_\_\_\_\_\_Page \_\_\_\_\_\_\_\_\_\_\_ **OR** Instrument No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   3. Tax Parcel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tax Map No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   4. Existing improvements \_\_\_\_ House \_\_\_\_\_Mobile Home \_\_\_\_\_Barn \_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   5. Sewage: \_\_\_On-site \_\_\_\_\_\_ Municipal Water: \_\_\_\_\_\_\_ On-Site \_\_\_\_\_\_\_\_\_Municipal
   6. Utility Easement: \_\_\_\_\_ Yes \_\_\_\_\_\_\_ No Right of Way: \_\_\_\_\_\_\_\_Yes \_\_\_\_\_\_\_ No
   7. Proposed Easement/Right of Way: \_\_\_\_\_ Yes \_\_\_\_\_ No

1. Type of Subdivision: Minor Subdivision
2. Existing Zoning Yes No

1. Attorney \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Is any of this property in Clean and Green and has assessment been contacted about rollback if necessary?***

***Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_\_***

Two Checks one for plan filing fee of $60 + $25.00 each lot (remaining lands do not count as a new lot) made payable to Susquehanna County. The second check for the Recording cost of map ($17.00) made payable to Recorder of Deeds.

***Once plan processing has started, the application fee becomes non-refundable. If at that time a map has not been recorded, the $17.00 check to the register/recorder will be returned to the applicant.***

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AFFIDAVIT OF OWNERSHIP

Name of Subdivision\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Township/Borough\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Map No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deed Book \_\_\_\_\_\_\_\_\_\_ Page No.\_\_\_\_\_\_\_\_\_\_ **OR** Instrument No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COUNTY OF SUSQUEHANNA

COMMONWEALTH OF PENNSYLVANIA

The undersigned, being duly sworn according to law, depose and say (I am), (We are) the sole owner(s) of this property, in peaceful possession of it and that there are no suits pending affecting it.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner(s)

Witnessed before me this \_\_\_\_\_\_\_\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 201\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For Susquehanna County Planning Commission

OR

Notary