

SUSQUEHANNA COUNTY PLANNING COMMISSION MINOR SUBDIVISION APPLICATION

MINOR SUBDIVISION - any subdivision of ten (10) lots or less as enumerated from May 15, 1972, fronting on an existing public street, not involving any new street or streets or the extension of municipal facilities, including but not limited to sewers and water lines, and not involving the creation of any public improvements.

The undersigned, having reviewed the subdivision regulations, hereby applies for review of the attached subdivision plan and submits the required information in connection herewith:

1. Name of Subdivision: _____

2. Municipality: _____

3. Location of Subdivision: _____
(Referenced by Public Road and Nearest Landmark)

4. Owner(s) _____ Phone No. _____
Address _____ Zip Code _____
Email: _____

5. Applicant (if other than owner) _____ Phone No. _____
Address _____ Zip Code _____
Email: _____

6. Registered Engineer and/or Surveyor _____ Phone No. _____
Address _____ Zip Code _____
Email: _____

Number of Parcels: _____ Include remaining parent tract as Lot 1

7. Parent Tract Information

- A. Present total acreage _____ Public Road frontage _____
- B. Deed Reference Book _____ Page _____ OR Instrument No. _____
- C. Tax Parcel No. _____ Tax Map No. _____
- D. Existing improvements ___ House ___ Mobile Home ___ Barn ___ Other _____
- E. **Sewage:** _____ On-site _____ Municipal **Water:** _____ On-site _____ Municipal
- F. **Utility Easement:** _____ Yes _____ No **Right of Way:** _____ Yes _____ No
- G. Proposed Easement/Right of Way: _____ Yes _____ No

8. Lot: _____

- A. Present total acreage _____ Public Road frontage _____
- B. Deed Reference Book _____ Page _____ OR Instrument No. _____
- C. Tax Parcel No. _____ Tax Map No. _____
- D. Existing improvements ___ House ___ Mobile Home ___ Barn ___ Other _____
- E. **Sewage:** ___ On-site _____ Municipal **Water:** _____ On-Site _____ Municipal
- F. **Utility Easement:** _____ Yes _____ No **Right of Way:** _____ Yes _____ No
- G. **Proposed Easement/Right of Way:** _____ Yes _____ No

9. Lot: _____

- A. Present total acreage _____ Public Road frontage _____
- B. Deed Reference Book _____ Page _____ OR Instrument No. _____

- C. Tax Parcel No. _____ Tax Map No. _____
- D. Existing improvements ___ House ___ Mobile Home ___ Barn ___ Other _____
- E. Sewage: ___ On-site ___ Municipal Water: ___ On-Site ___ Municipal
- F. Utility Easement: ___ Yes ___ No Right of Way: ___ Yes ___ No
- G. Proposed Easement/Right of Way: ___ Yes ___ No

10. Lot: _____

- A. Present total acreage _____ Public Road frontage _____
- B. Deed Reference Book _____ Page _____ OR Instrument No. _____
- C. Tax Parcel No. _____ Tax Map No. _____
- D. Existing improvements ___ House ___ Mobile Home ___ Barn ___ Other _____
- E. Sewage: ___ On-site ___ Municipal Water: ___ On-Site ___ Municipal
- F. Utility Easement: ___ Yes ___ No Right of Way: ___ Yes ___ No
- G. Proposed Easement/Right of Way: ___ Yes ___ No

11. Lot: _____

- A. Present total acreage _____ Public Road frontage _____
- B. Deed Reference Book _____ Page _____ OR Instrument No. _____
- C. Tax Parcel No. _____ Tax Map No. _____
- D. Existing improvements ___ House ___ Mobile Home ___ Barn ___ Other _____
- E. Sewage: ___ On-site ___ Municipal Water: ___ On-Site ___ Municipal
- F. Utility Easement: ___ Yes ___ No Right of Way: ___ Yes ___ No
- G. Proposed Easement/Right of Way: ___ Yes ___ No

12. Lot: _____

- A. Present total acreage _____ Public Road frontage _____
- B. Deed Reference Book _____ Page _____ OR Instrument No. _____
- C. Tax Parcel No. _____ Tax Map No. _____
- D. Existing improvements ___ House ___ Mobile Home ___ Barn ___ Other _____
- E. Sewage: ___ On-site ___ Municipal Water: ___ On-Site ___ Municipal
- F. Utility Easement: ___ Yes ___ No Right of Way: ___ Yes ___ No
- G. Proposed Easement/Right of Way: ___ Yes ___ No

13. Type of Subdivision: Minor Subdivision

14. Existing Zoning Yes No

15. Attorney _____ Phone No. _____

Address _____ Zip Code _____

EMAIL: _____

Is any of this property in Clean and Green (ACT 319)? Yes _____ No _____

If YES: Please be aware you are required to notify Susquehanna County Assessment Office 30 days prior to proposing a change in land use, a split-off portion of the land, or a conveyance of the land.

As a reminder, this is your obligation under Act 319:

IN THE EVENT OF A CHANGE IN OWNERSHIP OF A PORTION OF THE LAND, OR OF ANY TYPE DIVISION OR CONVEYANCE OF THE LAND, THE APPLICANT HEREBY ACKNOWLEDGES THAT, IF HIS/HER APPLICATION IS APPROVED FOR PREFERENTIAL ASSESSMENT, ROLL-BACK TAXES UNDER SECTION 5.1 OF THE ACT MAY BE DUE FOR A CHANGE IN USE OF THE LAND, A CHANGE IN OWNERSHIP OF ANY PORTION OF THE LAND, OR ANY TYPE OF DIVISION OR CONVEYANCE OF THE LAND.

Two Checks one for plan filing fee of \$60 + \$25.00 each lot (remaining lands do not count as a new lot) made payable to Susquehanna County. The second check for the Recording cost of map (\$17.00) made payable to Recorder of Deeds.

Once plan processing has started, the application fee becomes non-refundable. If at that time a map has not been recorded, the \$17.00 check to the register/recorder will be returned to the applicant.

Date _____ Signature of Applicant _____

AFFIDAVIT OF OWNERSHIP

Name of Subdivision _____

Township/Borough _____

Tax Map No. _____

Deed Book _____ Page No. _____ OR Instrument No. _____

COUNTY OF SUSQUEHANNA
COMMONWEALTH OF PENNSYLVANIA

The undersigned, being duly sworn according to law, depose and say (I am), (We are) the sole owner(s) of this property, in peaceful possession of it and that there are no suits pending affecting it.

Owner(s)

Witnessed before me this _____ day of _____, 201_____.

For Susquehanna County Planning Commission
OR
Notary