

**Susquehanna County Prison Board  
Agenda  
July 2, 2024**

Sheriff Benedict called the meeting to order at \_\_\_\_\_ am in Courtroom 2.

**Pledge of Allegiance.**

**Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, President Judge Legg, and District Attorney O'Malley.**

1. Motion by \_\_\_\_\_ to approve the minutes of the June 4, 2024, Susquehanna County Prison Board Meeting.  
Second by \_\_\_\_\_

**Prison Census:**

<b>June 2024 Prison Census</b>			
<b>Prisoners</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
<b>Total Population</b>	<b>58</b>	<b>12</b>	<b>70</b>
<b>Regular Inmates</b>	<b>58</b> (3 Pending Transfer to State)	<b>12</b>	<b>70</b> (3 Pending)
<b>Average Daily Population</b>	<b>47</b>	<b>11</b>	<b>58</b>
<b>Average Length of Stay</b>	<b>18</b>	<b>14</b>	<b>17</b>
<b>Recidivism Rate</b>			
<b>Work Release Inmates</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>County Work Program</b>	<b>6</b> 3 Recycle Center 2 Trustee Kitchen 1 Laundry	<b>0</b>	<b>6</b>
<b>Boarded In</b>	<b>1</b> (1 Wyoming, 0 Wayne, 0 Lack.)	<b>3</b> (1 Wyoming)	<b>4</b>
<b>Boarded Out</b>	<b>1</b> (1 Wyoming)	<b>0</b>	<b>1</b>
<b>Weekend Inmate(s)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Norristown Eval (not part of count)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>302/304/5b Transfer (not part of count)</b>	<b>1</b> (1 304 Norristown)	<b>0</b>	<b>1</b>
<b>State SIP Program (not part of count)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Pending Extradition</b>	<b>0</b>	<b>0</b>	<b>0</b>

Others: Not part of count	0	0	0
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Personnel	Full-Time	Part-Time	Total
Corrections Officers	24	2	28
Sergeants	5	0	5
Cooks	1	0	1
Interns	0	0	0

2. Motion by \_\_\_\_\_ to approve the Warden’s June 2024 report on the Jail Census and Personnel Report.  
Second by \_\_\_\_\_

3. Motion by \_\_\_\_\_ to ratify and approve the candidates below for hiring or transfer, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte:  
Second by \_\_\_\_\_

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE	TYPE
Gerardo Reyes	Towanda	F/T Sergeant/Shift Commander	6	19.38/hr	6/27/2024	Ratify & Approve

4. Motion by \_\_\_\_\_ to ratify and approve the termination of Samantha Warner from the position of full-time Corrections Office, effective May 31, 2024, per Deputy Warden John Karakash.  
Second by \_\_\_\_\_

5. Motion by \_\_\_\_\_ to ratify and approve the termination of Avery Wiese from the position of full-time Corrections Officer, effective June 12, 2024, per Warden Gordon Traveny.  
Second by \_\_\_\_\_

6. Motion by \_\_\_\_\_ to ratify and approve the termination of Tyler House from the position of full-time Corrections Office, effective June 25, 2024, per Warden Gordon Traveny.  
Second by \_\_\_\_\_

7. Motion by \_\_\_\_\_ to ratify and approve the termination of Sean MacDonald from the position of full-time Corrections Officer, effective June 20, 2024 per Warden Gordon Traveny.  
Second by \_\_\_\_\_

Boarding-in/income/fines/ Domestic for the month of June 2024 was approximately:

Wyoming County	\$ 3,570.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00

<b>Room/Board fees</b>	<b>\$ 190.00</b>
<b>Fines and Court fees</b>	<b>\$ 500.00</b>
<b>Domestic Relations</b>	<b>\$ 60.00</b>

**Boarding – Out: Calculated in with the income from Wyoming County  
on a 1 for 1 ratio**

**Public Comment:**

**8. Motion by \_\_\_\_\_ to close the Prison Board Meeting.  
Second by \_\_\_\_\_**

**Sheriff Benedict declared the meeting adjourned at \_\_\_\_\_ am.**