

**Susquehanna County Commissioners  
December 18, 2024  
Agenda**

Commissioner \_\_\_\_\_ called the Meeting to order at \_\_\_\_\_ a.m. in the Commissioners' Meeting Room.

**Pledge of Allegiance to the Flag.**

**Moment of Silence**

**Present: Commissioners Hall, Darrow, and Herschel**

**Public Comment on agenda and non-agenda items:**

1. **Motion by Commissioner \_\_\_\_\_ to close public comment.  
Second by Commissioner \_\_\_\_\_**
2. **Motion by Commissioner \_\_\_\_\_ to approve the minutes of the December 11,  
2024 Commissioners Meeting.  
Second by Commissioner \_\_\_\_\_**
3. **Motion by Commissioner \_\_\_\_\_ to approve the minutes of the December 16,  
2024 Special Meeting.  
Second by Commissioner \_\_\_\_\_**
4. **Motion by Commissioner \_\_\_\_\_ to recess the Commissioners Meeting and  
open the Salary Board Meeting.  
Second by Commissioner \_\_\_\_\_**

**Returned to Commissioners Meeting at \_\_\_\_\_ a.m.**

5. **Motion by Commissioner \_\_\_\_\_ to ratify or approve the following:**
  - **Cash Disbursement Journal dated 12/12/2024 for \$355,971.36 for General Expenses**
  - **Cash Disbursement Journal dated 12/12/2024 for \$258,372.06 for Net Wages**
  - **EFTPS dated 12/12/2024 for \$82,950.03 for Federal Payroll Taxes**
  - **Electronic Payment dated 12/12/2024 for \$27,095.57 for Employee Retirement**
  - **Electronic Payment dated 12/12/2024 for \$10,958.44 for State Withholding**
  - **Electronic Payment dated 12/12/2024 for \$806.54 for PA SCU****Second by Commissioner \_\_\_\_\_**
6. **Motion by Commissioner \_\_\_\_\_ to enter into a contract with Capital Area  
Communications, Harrisburg, PA, for maintenance for the regional ESI Net, at a  
total cost of \$12,360.00, paid with Act 12 funding, per the recommendation of Ryan**

**Tator, Director of Public Safety/GIS and Systems Database Analyst.  
Second by Commissioner**

- 7. Motion by Commissioner to enter into a Cooperation Agreement with Trehab for the administration and management of the Opioid Trust Abatement Funds, effective December 18, 2024, until funds are expended.  
Second by Commissioner**
- 8. Motion by Commissioner to enter into a software and professional service agreement with Data Cloud Solutions, Springfield, OH, for Mobile Assessor and CAMACloud Software, effective December 18, 2024, through December 31, 2029, at a cost of \$31,331.00 for software license and service fees for installation, \$8,775.00 for CAMACloud synchronization, and annual SaaS fees of \$5,550.00.  
Second by Commissioner**
- 9. Motion by Commissioner to approve the lease-purchase with Motorola Solutions for the APCO Project 25 radio system upgrade with radio subscriber units Phase 2 and the Resolution 2024-24 to certify the Lease Agreement. This will upgrade the current systems, which have limited capability and are becoming outdated, putting the public and first responders at risk. This upgrade will take approximately 3 years to complete and will provide excellent radio service throughout the county before the current system becomes obsolete. The total cost of the project is \$15,989,103.18, paid with a mixture of grants, Act 13, and PEMA funding.  
Second by Commissioner**
- 10. Motion by Commissioner to enter into a service agreement with Motorola Solutions for the service, support, onsite response and field implementation for the current 911 systems, effective December 1, 2024, through December 31, 2025, per the recommendation of Ryan Tator, Director of Public Safety/GIS and Systems Database Analyst.  
Second by Commissioner**
- 11. Motion by Commissioner to approve the 2025 Miscellaneous Compensation Schedule, as attached.  
Second by Commissioner**
- 12. Motion by Commissioner to reappoint William Squier and Dawn Augenti to the Susquehanna County Historical Society and Free Library Association Board of Directors, effective January 1, 2025 through December 31, 2026.  
Second by Commissioner**
- 13. Motion by Commissioner to change the grade of the Deputy Chief Clerk/Interim Elections Director/Purchasing Administrator to 11 to match current duties and responsibilities, effective December 26, 2024, per the recommendation of Rebekah Hubbard, Chief Clerk.  
Second by Commissioner**
- 14. Motion by Commissioner to approve the following increases for non-union employees, all effective January 1, 2025:**
  - Full-time: \$2.50 plus 3%**

- Full-time Director of Domestic Relations: \$5.00 plus 3%
- Part-time: 3%
- Part-time positions of Temporary Clerk and Security Guard: increase to grade 2 start rate of \$15.06

Second by Commissioner

15. Motion by Commissioner \_\_\_\_\_ to ratify and approve the hiring of the candidates below, all with a six-month probationary period and benefits according to the listed bargaining agreement and/or the County Policy Manual.

Second by Commissioner

NAME	ADDRESS	POSITION	GRADE	RATE	EFFECTIVE DATE	BENEFIT DETAILS	PER THE RECOMMENDATION OF
Devin Crandall	Kirkwood, NY	P/T Corrections Officer	4	\$16.47	12/16/2024	Jail	Warden Traveny
Melanie Jones	Kingsley	F/T 911 Telecommunicator	4	\$16.47	12/19/2024	Residual	John Collins
Brandy Farmer	Hallstead	F/T 911 Telecommunicator	4	\$16.47	12/19/2024	Residual	John Collins
Michael Banning	Hallstead	F/T IT Technician II	5	\$17.48	12/19/2024	Policy Manual	Stephen Janoski

16. Motion by Commissioner \_\_\_\_\_ to accept, with regret, the resignation of Jason Smith from the position of Full Time Corrections Sergeant/Shift Commander, effective January 1, 2025, per Warden Gordon Traveny.

Second by Commissioner

17. Motion by Commissioner \_\_\_\_\_ to approve Proclamation 2024-44, proclaiming January 2025 as National Slavery and Human Trafficking Prevention Month in Susquehanna County.

Second by Commissioner

18. Motion by Commissioner \_\_\_\_\_ to close the Commissioners' Meeting.

Second by Commissioner

Commissioner \_\_\_\_\_ declared the Commissioners' Meeting adjourned at \_\_\_\_\_ a.m.