

Susquehanna County Prison Board
 Agenda
 September 5, 2023

Sheriff Benedict called the meeting to order at _____ am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall, and Herschel, President Judge Legg, and District Attorney O’Malley.

Note: An executive session was held on August 14, 2023, at 8:15 a.m. In attendance were Sheriff Benedict, Commissioners Hall and Herschel, President Judge Legg, and District Attorney Marion O’Malley. Legal and personnel issues were discussed, and no decisions were made.

1. Motion by _____ to approve the minutes of the August 1, 2023, Susquehanna County Prison Board Meeting.
 Second by _____

Prison Census:

<u>August 2023 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	49	11	60
Regular Inmates	48 (1 State)	11 (0 State)	59 (1 state)
Average Daily Population	53	9	62
Average Length of Stay	20	17	19
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	6 4 Recycle Center 2 Trustee Kitchen/Laundry	1 1 Trustee kitchen/laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	2 (2 Wyoming)	2
Boarded Out	2 (2 Wyoming)	0	2
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	0	0	0

State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	23	6	29
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

2. Motion by _____ to approve the Warden’s August 2023 report on the Jail Census and Personnel Report.
Second by _____

3. Motion by _____ to ratify and approve ratify and accept the termination of Colby Starzek from the position of part-time Corrections Officer, effective August 9, 2023, per Warden Vincent Chiamonte.
Second by _____

4. Motion by _____ to ratify and approve the transfer of Joshua Mulligan from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective August 10, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____

5. Motion by _____ to ratify and approve the hiring of Lee Smith, Jr., Forest City, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective August 14, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____

6. Motion by _____ to ratify and approve the hiring of Marcus Shaver, Windsor, NY, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective August 14, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____

7. Motion by _____ to ratify and approve the hiring of Victoria Jordan, Laceyville, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective August 21, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____
8. Motion by _____ to ratify and approve the transfer of Lee Smith, Jr., from the position of part-time Corrections Officer to the open, full-time, union-eligible position of full-time Corrections Officer, no change in pay, effective August 25, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____
9. Motion by _____ to ratify and approve the hiring of Nail Palevic, Endwell, NY, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____
10. Motion by _____ to approve the hiring of Karl Hummel, Thomspson, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____
11. Motion by _____ to approve the hiring of Thomas Beylo, Conklin, NY, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 5, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____
12. Motion by _____ to approve the hiring of Madison Kenny, Union Dale, to the open, part-time, union-eligible position of Corrections Officer, \$16.43 per hour, effective September 11, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.
Second by _____

Boarding-in/income/fines/ Domestic for the month of August 2023 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 500.00
Fines and Court fees	\$ 2,247.00
Domestic Relations	\$0.00
Boarding – Out	
Wyoming County 1 for 1 effective 3/24/2023	

Public Comment:

13. Motion by _____ to close the Prison Board Meeting.
Second by _____

Sheriff Benedict declared the meeting adjourned at _____ am.